

Are you ready to lead a premier national disability organization?

Seeking a candidate with exceptional leadership, management, and relationship building skills to lead a national cross disability organization in impacting positive change for social, political and economic equality for people with disabilities.

Become the next President & Chief Executive Officer of the American Association of People with Disabilities

The American Association of People with Disabilities (AAPD) is a convener, connector, and catalyst for change, increasing the political and economic power of people with disabilities. As a national cross-disability rights organization, AAPD advocates for full civil rights for the 60+ million Americans with disabilities by promoting equal opportunity, economic power, independent living, and political participation.

Located in our Nation's Capital, Washington, D.C., AAPD works in collaboration with all disability and civil rights organizations. As the President/CEO, you will have the opportunity to work closely with leaders of some of the most notable organizations at a time when civil rights for all people, including those with disabilities, are under attack.

AAPD needs a highly skilled senior level leader to help shape the next phase of impact of a dynamic organization whose programs continue to grow in complexity, scale, and reach. The successful candidate will bring the strategic vision and collaborative partnership approach needed to enable the organization to continue to lead and drive the disability rights movement as the national standard bearer. The ideal candidate will have polished communication and presentation skills and serve as an articulate and passionate ambassador and revenue generator for the organization in a broad range of settings to diverse audiences. This is an exceptional, high-profile national leadership opportunity.

Position Summary

The AAPD President/CEO, with direction from an active and involved board of directors, is responsible for advancing the AAPD mission of promoting equal opportunity, economic power, independent living, and political participation for people with disabilities. The AAPD community, including people with disabilities, family, friends, and supporters, represent a powerful force for change, economically, politically, and socially. Together, the board and President/CEO assure AAPD's relevance to the community, and the accountability of AAPD to its diverse stakeholders. The board delegates responsibility for management and day-to-day operations to the President/CEO, who has the authority to carry out these responsibilities, in accordance with the direction and policies established by the board.

Major Responsibilities

LEADERSHIP – Exercise leadership and move others to action, both inside and outside of AAPD. Demonstrate a positive, results-oriented style that inspires people and broadens the circles of support for AAPD’s agenda and programs. Prioritize the goals and strategies approved by the AAPD board as part of the annual budget and strategic plan and manage staff to realize these goals and implement these strategies.

AMBASSADORSHIP – Build and maintain relationships with other disability advocacy organizations. Work in close partnership with and collaborate with such organizations on a variety of disability policy issues and events.

FISCAL MANAGEMENT – Work with the Chief Financial Officer and relevant board and staff members to develop, implement, and monitor the annual budget and all other financial activities of AAPD. Exercise sound and prudent fiscal judgment to ensure that AAPD meets its financial obligations and annual budget goals.

BOARD DEVELOPMENT AND REPORTING – Work closely with the board and assist in board restructuring and governance issues.

ADVOCACY – Convene stakeholders to advocate for justice for people with disabilities at the state and federal levels.

STRATEGIC PLANNING – Develop a plan to continue to grow the organization and build on its programmatic successes such as the internship program, ADA Celebration, Disability Mentoring Day, AAPD’s voting initiative REV UP, and the annual Leadership Awards Gala. Must also engage in grass roots mobilization on a variety of issues including civic participation and REV UP – AAPD’s national get out the vote campaign.

DEVELOPMENT – Work with the board and staff to broaden the financial support for AAPD, growing the budget and programs over time, and helping the organization achieve sustainable growth and long-term fiscal strength. Align development priorities with the organizational goals and strategic plan.

COMMUNICATION ABILITY – Use multiple communication channels to deliver a message that is clear, compelling, and creates a climate where diverse audiences understand the message and, to the extent possible, want to participate and support the message.

TRAINING/COACHING SKILLS – Foster the professional development of staff through coaching and feedback on results; take decisive action to address any performance problems.

VISION – Work with the board to develop and communicate a compelling vision for AAPD, and recognize, create, and capitalize on opportunities for organizational growth and success.

POLICY KNOWLEDGE – Work with the board and staff to position AAPD as a disability and civil rights policy thought leader by strategically participating in policy development, research, and coalition work.

CREATIVITY – Demonstrate openness and creativity in approaching problems and opportunities for AAPD and the disability community.

ETHICS – Demonstrate the highest ethical standards and operate with integrity and transparency in conducting the business of the organization.

Position Requirements

Experience

- 7-10 years of management experience, fundraising, and fiscal oversight, preferably with a non-profit organization. Significant experience in marketing or business will be considered.
- Excellent knowledge of disability policy and advocacy, with a demonstrated passion for social justice.
- Excellent established relationship and engagement success with the disability community.
- Non-profit & Washington, DC area experience preferred.
- Demonstrated commitment to diversity and inclusion.

Education

- Minimum B.A./B.S.; an advanced degree preferred

Competencies

- Excellent verbal and written communication skills.
- Responsive to stakeholders in a timely manner.
- Strong organizational, management, and interpersonal skills.
- Ability to inspire and motivate colleagues, volunteers, funders, and coalition partners.
- Strong team-oriented and collaborative ethic and approach.
- Demonstrated ability to work well with everyone.
- Basic technology skills, including MS Office/Google Suite of Apps and social media knowledge.

Apply Now

Submit your resume and cover letter by email to Christine Griffin at ceosearch@aapd.com with “AAPD President/CEO” in the subject line. Resumes and cover letters are due by **December 3, 2018**.

AAPD is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. Persons with disabilities are strongly encouraged to apply.