

Hand in Hand: The Domestic Employer's Network

AAPD Fall Intern Position Description

Overview:

Hand in Hand: The Domestic Employers Network is a national member-based organization committed to building a more just and caring economy starting in our homes and communities.

Hand in Hand organizes people who employ domestic workers— nannies, house cleaners, and home care workers— to make their homes fair and equitable workplaces, as well as to stand in solidarity with domestic workers in their fight to win legal rights and protections. Hand and Hand works closely with our sister organization the National Domestic Workers Alliance, and is committed to righting the historic wrongs, rooted in the legacy of slavery, that omitted domestic workers from our country's labor and civil rights laws.

Hand in Hand also works on campaigns that fight for public investment in care for families, people with disabilities and older adults. This includes expanded access to home care and childcare as well as family-sustaining wages for workers. Our work to win policy and culture change is rooted in our core values of workers' rights, social justice, interdependence and collective power.

Job Description:

The Communications and Digital intern will support Hand in Hand's communications work as well the digital component of the organization's organizing and advocacy work.

Reporting to the Communications Director, the Communications and Digital Intern will assist in updating Hand in Hand's website, maintaining contact data via Hand in Hand's CRM EveryAction, sending organizational emails, supporting education and organizing webinars, designing graphics for social media, and conducting research for content development. The intern will also have the opportunity to support policy campaigns by participating in virtual advocacy actions, attending membership meetings, and meeting with organizing staff working on domestic worker rights campaigns across the country.

The ideal candidate is tech-savvy, detail oriented, has an interest in domestic worker rights and the fight for home and community based services, has a passion for data and metrics, and an eagerness to learn and contribute to the organization.

Required Skills and Qualifications

- Agreement and alignment with Hand in Hand's mission and values
- Excellent communication skills including active listening and the ability to receive and give feedback
- Strong writing skills
- Strong attention to detail and the ability to self-manage and follow through on projects
- Forward thinking, creative and positive attitude
- Ability to work well with others, build effective relationship in a remote work setting
- Proficiency with Google Suite, Dropbox
- Commitment to learn new technologies and platforms

Preferred Qualifications

- Connection to the domestic work industry, either through family members, or as an employer, worker, caregiver, or recipient of care.
- Experience producing materials that meet accessibility standards for people with disabilities across various media and platforms.
- Graphic design experience with Canva or other design program
- Experience working in a Customer Relationship Management system like EveryAction and a Content Management System like Wordpress

To apply for this placement site as a part of the AAPD Fall Internship Program, please visit our [AAPD Fall Internship Program Webpage](#). Applications are due on Thursday, June 8, 2023 at 11:59pm ET.